

CBA Awards



Award Establishment

The College of Business Administration, in coordination with the Association to Advance Collegiate Schools of Business (**AACSB**), organized a workshop titled "*Teaching Effectiveness and Student Engagement*" from December 5 to 7, 2014. It was attended by more than 270 faculty members (56% male and 44% female). Following this, the College encouraged and motivated faculty members to utilize effective teaching techniques, as well as innovative strategies and methods within the classrooms.

Driven by the continuous development of this award, a committee was formed by the Dean of the College. This committee comprised the Vice Dean for Development and Quality, the Vice Dean for Graduate Studies and Scientific Research, the Vice Dean for Educational and Academic Affairs, the Vice Dean of the Female Students Campus, the Directors of Administration for both campuses, along with other members. The primary objective of this committee was to evaluate the enhancement of the award's mechanisms and introduce dedicated branches for scientific research and administrative excellence among the college staff.

As a result of these efforts, the College's Excellence Award was structured into three categories:

1. **Excellence in Effective Teaching and Student Engagement.**
2. **Excellence in Scientific Research.**
3. **Administrative Excellence** (designated for male and female employees).

Furthermore, participation and nomination mechanisms, evaluation criteria, and the necessary procedures for the award's operational workflow were established. The updated version of the Excellence Award was officially approved by the College Board during its 16th meeting on 4/11/1447 AH.

Effective Teaching and Student Engagement Award

Introduction

Effective teaching is one of the educational cornerstones that assists students in acquiring deeper knowledge and skills. Effective educators are well-versed in modern methods to evaluate their professional practices, and numerous pathways exist to assess teaching or monitor its effectiveness. Similarly, student engagement in classrooms is crucial for keeping students actively involved in class discussions and fostering a comprehensive understanding of the course content.

Award Plan

The College of Business Administration announces this award to motivate faculty members to render their educational practices and teaching methods highly effective and student-centered.

Award Name	Awarding Entity	Number of Awards	Award Frequency
Excellence Award in Effective Teaching and Student Engagement	College of Business Administration	2 (1 for the Male Campus + 1 for the Female Campus)	Once per academic year

Objectives

- Encouraging the college's faculty members to effectively utilize innovative teaching methods and engage students within classrooms.
- Honouring faculty members who demonstrate excellence in teaching.
- Involving students actively in the educational process.

Responsible Entity

The Vice Dean for Development and Quality forms a committee consisting of the Vice Dean for Educational and Academic Affairs and a number of faculty members, operating in cooperation with the Development and Quality Unit, to screen candidates, verify eligibility criteria, and nominate the winners.

Eligible Candidates

All faculty members holding the following academic ranks are eligible to participate in the award:

- Professor.
- Associate Professor.
- Assistant Professor.
- Lecturer.

Evaluation Criteria

The following evaluation criteria are utilized to determine the recipient of the Excellence Award in Effective Teaching and Student Engagement:

#	Criterion	Relative Weight
1	Student and Course Evaluation	35%
2	Teaching Philosophy	20%
3	Course Report	10%
4	Teaching Plans	20%
5	Department Head's Recommendation	15%

*** Please note the following:** There is no minimum or maximum score threshold required to win the award. The top candidates achieving the highest cumulative score will be selected.

General Rules

- This award is granted at the end of each academic year.
- The award consists of a **certificate and a commemorative shield**.
- The award is presented during the College's annual meeting.
- If a Head of Department applies for the award, the 20% weight allocated for the department head's recommendation will be evaluated by the Dean of the College instead.
- Teaching assistants, graduate assistants, research assistants, as well as lecturers who conduct sessions under the supervision of a specific course professor, are not eligible to participate in this award.
- Members of the award committee are not eligible to participate.
- The committee's decision is final.

Participation Mechanism

1. Announcing the opening of applications for the award through filling out (**Form No. 1**)—the registration form sent via email to all faculty members (**Self-Nomination**).
2. Communicating with candidates to complete any missing requirements.
3. Sending a form to the Heads of Departments to obtain the department head's recommendation for the candidate.
4. Calculating the scores for each applicant in accordance with the designated criteria and weights.
5. Announcing the name of the nominee for the Excellence Award in Effective Teaching and Student Engagement at the end of the academic year.

Scientific Research Award

Introduction

Scientific research is an essential and active component across all missions, roles, and activities undertaken by the university. Just as scientific research stands as the primary source for knowledge production—often documented through published scientific papers and patents—it has also become the main vehicle for knowledge transfer in research-based university education. Furthermore, scientific research plays an effective role in serving the community through the practical applications of the knowledge it produces. Out of a commitment to fostering a competitive spirit, directing it towards scientific research, and elevating academic excellence, the College of Business Administration is keen to honor outstanding faculty members in scientific research.

Award Plan

The College of Business Administration announces this award to motivate faculty members to enhance their research practices and render their teaching methods effective and student-centered.

Award Name	Awarding Entity	Number of Awards	Award Frequency
Excellence Award for the Best Faculty Member in Scientific Research	College of Business Administration	3 Awards (Based on the highest points)	Once per academic year

Objectives

- Encouraging and motivating the college's faculty members toward further creativity and academic competition.
- Raising the standard of the college's scientific research outputs in terms of both quantity and quality.
- Encouraging publication in reputable scientific journals and periodicals.
- Honouring faculty members who demonstrate excellence in teaching.
- Involving students in the educational process.

Responsible Entity

The Vice Dean for Development and Quality forms a committee consisting of the Vice Dean for Scientific Research and a number of members, operating in cooperation with the Development and Quality Unit, to screen candidates, verify eligibility criteria, and nominate the winners.

Eligible Candidates

All faculty members holding the following academic ranks are eligible to participate in the award:

- Professor.
- Associate Professor.

- Assistant Professor.
- Lecturer.
- Teaching Assistants / Scholarship Students.

Evaluation Criteria

The following evaluation criteria are utilized to determine the recipient of the Excellence Award in Scientific Research:

#	Criterion	Relative Weight
	Published research is calculated up to a maximum of 50 points , distributed as follows*:	
	• If the research is ISI within the first quartile (Q1): 20 points are added per paper. • If the research is Scopus within the first quartile (Q1): 15 points are added per paper.	
1	• If the research is ISI within the second quartile (Q2): 15 points are added per paper. • If the research is Scopus within the second quartile (Q2): 10 points are added per paper. • If the research is ISI within the third (Q3) or fourth quartile (Q4): 10 points are added per paper. • If the research is Scopus within the third (Q3) or fourth quartile (Q4): 5 points are added per paper.	50%
2	Number of citations during the year via (Web of Science), where each citation is calculated as a quarter of a point, up to a maximum of 35 points .	35%
3	Scientific publishing with postgraduate students, calculated during a single year at 10 points per paper, not exceeding a total of 10 points . The paper must be published at least in a Peer-Reviewed journal.	10%
4	Other scientific publishing, where authoring a book, co-authoring a book, or translating a book is calculated at a maximum of 5 points . Academic posters and other unmentioned publications are calculated at 3 points per entry.	5%

* **Example of Points Calculation:** If 3 papers are published (the first in an ISI journal in Q1, the second in an ISI journal in Q2, and the third within Scopus databases in Q2), the total points are calculated as follows:

- First paper: 20 points (Q1 classification)
- Second paper: 15 points (Q2 classification)
- Third paper: 10 points (Q2 classification) **Final Total = 45 points**

General Rules

- The scientific publication must belong to the last two academic years.
- The scientific research must be included within **ISI** or **Scopus** indexed journals.
- This award is granted at the end of each academic year.
- The award consists of a **certificate and a commemorative shield**.
- The award is presented during the College's annual meeting.
- It is mandatory to explicitly mention affiliation with **King Saud University, College of Business Administration** in the published research for the academic work to be counted.
- Teaching assistants, graduate assistants, research assistants, as well as lecturers who conduct sessions under the supervision of a specific course professor, are eligible to participate in this award.
- Scores are calculated for each applicant according to the established criteria and their weights.
- There is no minimum or maximum score threshold required to win the award. The top candidates achieving the highest cumulative score will be selected.
- Announcing the name of the nominee for the Excellence Award in Effective Teaching and Student Engagement at the end of the academic year.
- Last year's winners are not eligible to participate in the award.
- The committee's decision is final.

Participation Mechanism

1. Announcing the opening of applications for the award by filling out the registration form sent via email to all faculty members (**Self-Nomination**).
2. Attaching copies of the research papers (specifically from the award period).
3. Attaching the researcher's **Web of Science** link.
4. Identifying the number of citations for the two preceding years in **Web of Science**, and attaching any joint research papers with postgraduate students.
5. Attaching and identifying other forms of scientific publications.

Administrative Excellence Award for College of Business Administration Staff

Introduction

The College of Business Administration strives to support its personnel and cultivate a culture of encouragement and motivation among them. Therefore, this award (Administrative Excellence Award) was established in recognition of every male and female employee characterized by integrity, dedication, discipline, initiative, and achievement. This allows exemplary employees to witness the fruits of their labor and ensures that their supervisors and peers recognize their excellence and contributions, reassuring them that their college deeply values outstanding performance.

Award Plan

The College of Business Administration announces this award to motivate its employees to exert further dedication and display excellence in performance.

Award Name	Awarding Entity	Number of Awards	Award Frequency
Administrative Excellence Award	College of Business Administration	6 Awards (3 for male employees – 3 for female employees)	Once per academic year

Objectives

- Motivating the college's male and female employees toward creativity and excellence.
- Raising the level of organizational belonging and professional loyalty, thereby positively reflecting on overall work performance.
- Fostering a spirit of honourable competition among the college's male and female staff.
- Recognizing and appreciating the college's male and female employees.

Responsible Entity

The Vice Dean for Development and Quality forms a committee consisting of the Directors of Administration, operating in cooperation with the Development and Quality Unit, to screen candidates, verify eligibility criteria, and nominate the winners.

Eligible Candidates

All male and female employees of the College of Business Administration.

Evaluation Criteria

The following evaluation criteria are utilized to determine the recipient of the Administrative Excellence Award:

#	Criterion	Relative Weight	Percentage Requirements
1	Discipline in official working hours regarding attendance, departure, and presence during duty hours, participation in committees, and assignment to additional tasks.	20%	Absence of deductions (Absence / Lateness)

#	Criterion	Relative Weight	Percentage Requirements
2	Participation in committees.	15%	Minimum of two committees
3	Assignment to additional tasks authorized by official letters from the competent authority.	15%	During the academic year 1447 AH
4	Direct supervisor's evaluation via an electronic questionnaire.	20%	10 points
5	College administration's evaluation via an electronic questionnaire.	20%	10 points
6	Contribution to achievements, initiatives, and voluntary work serving the college.	10%	During the academic year 1447 AH

General Rules

- This award is granted at the end of each academic year.
- The award consists of a **certificate and a commemorative shield**.
- The award is presented during the College's annual meeting.
- The committee's decision is final.

Participation Mechanism

1. Announcing the opening of applications for the award through filling out the registration form sent via email to all college employees (**Self-Nomination**).
2. Sending the direct supervisor's evaluation of the candidate.
3. College administration's evaluation (via a designated electronic questionnaire).
4. Reviewing the Personnel Affairs system to verify that the candidate is disciplined and has no deductions during the year: deducting lateness from regular leave results in a (**15-point**) deduction, and salary deductions result in a (**15-point**) deduction.
5. Calculating the scores for each applicant in accordance with the designated criteria and weights.
6. Announcing the name of the nominee for the Administrative Excellence Award at the end of the academic year.