

The Accounting Department Committees:

1- The Department Steering Committee (DSC):

Members of program Committee were appointed and chaired by the Head of the Department and the appointment was approved by the department council . The committee includes all coordinators of all committees in the department.

DSC Members:

The Department Head (DH), The Deputy Department Head (female center), and coordinators of the departments' committees.

The (DSC) Committee Tasks and functions:

- Supervising the department's strategic plan and following up on its implementation in line with the college's strategic plan.
- Determine the vision, mission and objectives of the department and review them periodically.
- Follow up the implementation of the department's executive plan.
- Proposing development plans for the department.
- Activating the role of the advisory council in the department.
- Identifying the elements of strength and weakness in the activities of the various programs, attempting to address those weaknesses.
- Follow up on completing all academic accreditation requirements.
- Preparing and updating the department and program guide.
- Holding a periodic meeting to discuss the reports of the quality management committees in the department.
- Follow-up with the College Vice Dean for Development and Quality and provide it with periodic reports.

2- Development and Quality Committee (DQC):

DQC members:

Dr. Abeer Y. Al Salloom	Coordinator	Dr. Ahmed Zakaria Asimi	member
Dr. Nafisa A.-Yami	member	Dr. Hanan H. Al-Marhabi	member
Muhammad A. Al Fantokh	member	Mohammed A. Al-Subaie	member
Hanan Rais bin Mahfouz	member	Hana A. Al Aqeel	member
Amira Al-Omran	Secretary		

DQC tasks:

- Promoting the culture of quality among the department' faculty members, employees and students.
- Develop the management and following-up of quality control operations in the department.
- Preparing, monitoring, distributing, collecting and analyzing all questionnaires for the Education and Training Evaluation Authority.
- Selection of performance indicators and benchmarking of the department's programs, analysis and building improvement plans based on them.

- Preparing a report on the program's consistency with the requirements of the National Qualifications Framework (NQF).
- Selection and follow-up of the report of the independent auditor, and the development of improvement plans based on its recommendations.
- Preparing the department's brochures and guides, including the department's introductory brochures, job opportunities and study plans.
- Supervision of the department's website.
- Urging faculty members to update their electronic pages on the department's website.
- Documenting the efforts and results of the academic accreditation procedures in the department and submitting them to the department head.
- Carrying out other tasks assigned by the committee with regard to academic accreditation and quality activities and application.

3- Evaluation and Academic Accreditation Committee (EAAC):

EAAC members:

Dr. Nawal A. Al-Brahim	Coordinator	Dr. Ahmed Zakaria Asimi	member
Dr. Ahmed Youssef Abdul Rahman	member	Dr. Nafisa A. Al-Yami	member
Dr. Mohammed I. Al-Mufleh	member	Muhammad I. Al-Santali	member
Abdulelah A. Bin knain	member	Hana A. Al Aqeel	member
Amira Al-Omran	Secretary		

EAAC tasks:

- Follow up, update and complete the academic programs reports (program description, self-evaluation scale report - course description, course reports, learning assurance reports, and the program annual report) and classify and save them electronically and on paper.
- Supervising the preparation and processing of the course file for all courses of the department's programs.
- Supervising the academic accreditation link and maintaining all program documents.
- Ensuring the preparation of students' examination forms and answers forms of all taught course of Program or Programs.
- Ensure that all committee files related to the quality management system are updated.
- Submitting a periodic report on the extent to which academic accreditation requirements have been completed and submitting them to the Vice Dean for Development and Quality.
- Preparing a self-study report to obtain or renew national or international accreditation.
- Documenting the efforts and results of the academic accreditation procedures in the department and submitting them to the department head.
- Carrying out other tasks assigned by the committee with regard to academic accreditation and quality activities and application.

4- Faculty Affairs Committee (FAC)

FAC members:

Dr. Abeer Y. Al Salloom	Coordinator	Dr. Yahya A. Al-Jabr	member
Dr. Khalid R. Al-Adim	member	Dr. Nasser M. Al-Saadoun	member
Dr. Ahmed A. Al-Munif	member	Dr. Nawal A. Al-Brahim	member
Dr. Azzam A. Al-Suhaibani	member	Talal Al-Omari	Secretary

FAC tasks:

- Considering applications for the appointment of new faculty members by studying their applications, conducting interviews with them, and recommending them to the department council.
- Considering requests for promotion of faculty members and recommending them to the department council.
- Considering the requests of faculty members and those of similar status related to assignment, secondment, resignation and consultation (full-time and part-time) and submitting that to the department council.
- Considering applications for the appointment of teaching assistants and lecturers, conducting appropriate employment tests for them, and submitting recommendations to the department council.
- Follow up on the announcement of the department's needs for teaching assistants and the dates for applying for vacant positions.
- Considering scholarship requests for teaching assistants and lecturers, verifying the integrity of the programs they wish to enroll in and their compatibility with the department's policy, and the validity of admission papers and other documents, and submitting recommendations to the department council.
- Follow up the affairs of scholarship students at home and abroad, prepare a report on their academic conditions and submit them to the head of the department.
- Studying the department's annual needs of faculty members and the like, and submitting them to the department head.
- Surveying and attracting new faculty members for the department with competence and distinction.
- Studying related topics referred to it by the department head and the department council.

5- Graduate Studies Committee (GSC)

GSC members:

Dr. Omar A. Al-Hamad	Coordinator	Dr. Khalid R. Al-Adim	member
Dr. Azzam A. Al-Suhaibani	member	Mohammad I. Al-Mefleh	member
Dr. Layla M.AL-Kahtany	member	Hanan R. bin Mahfouz	member
Talal Al-Omari	Secretary		

GSC tasks:

- Reviewing and developing postgraduate program plans for the department and submitting them to the department council.
- Follow-up the application of the plans and vocabulary of graduate studies courses and the level of teaching in them.
- Recommend admission and transfer criteria for the program, and apply them to applicants after the approval of the department council.
- Suggesting the number of students expected to be accepted.
- Examining and sorting the files of applicants for postgraduate studies in the department, conducting admission interviews, and nominating the proposal to accept them to the department council.
- Preparing an introductory meeting for new postgraduate students at the beginning of the first semester of each year.
- Providing academic guidance to postgraduate students.
- Reviewing and following up the conditions of academic postgraduate students on a quarterly basis, making recommendations to the department council regarding them, and ending all their formal procedures.
- Considering requests for deletion and postponement of admission, study, additional and exceptional registration opportunities, and re-enrolment.
- Preparing study schedules and distributing courses for postgraduate programs to faculty members in coordination with them.
- Preparing exam schedules for postgraduate courses for each semester, in coordination with faculty members.

6- Scientific Research Committee

SRC members:

Dr. Muhammad I. Al-Mufleh	Coordinator	Dr. Khalid R. Al-Adim	member
Dr. Omar A. Al-Hamad	member	Dr. Hanan H. Al-Marhabi	member
Dr. Layla M.AL-Kahtany	member	Dr. Mohammed bin hudaib	member

Sultan Almubarek	Secretary	Lamya A. Al-Bunyan	member
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SSC tasks:

- Develop strategic plans for scientific research in the department and follow up on their implementation.
- Organizing symposiums and seminars in the field of scientific research at the department level.
- Organizing seminars and specialized scientific seminars.
- Work to form research groups within the department in various fields.
- Encouraging faculty members and encouraging publication in scientific journals with a high rating.
- Studying the obstacles facing conducting scientific research in the department and working to overcome them.
- Building and updating a database of scientific production of faculty members and those of similar status in the department.
- Preparing a list of postgraduate students participating in research and conferences.

7- Undergraduate program Committee

USC members:

Dr. Nawal A. Al-Brahim	Coordinator	Dr. Waleed M. AL-Shabani	member
Dr. Omar A. Al-Hamad	member	Dr. Ahmed Youssef Abdul Rahman	member
Dr. Faisal S. Al-Salihi	member	Mohammed S. Al-Salman	member
Hanan R. bin Mahfouz	member	Abeer Al-Ghamdi	Secretary

USC tasks:

- Reviewing and developing the study plan for the bachelor's program and submitting it to the department council.
- Refereeing the study plan for the bachelor's program from internal and external parties to ensure access to an academically distinguished plan in line with the "National Qualifications Framework"
- Equivalence of program courses with courses of other programs.
- Follow up the development of modern trends in methods, methodology and techniques of teaching and evaluation.
- Determining training programs to develop the teaching and research skills of faculty members.
- Submit periodic reports on academic courses and scientific programs to the department council.
- Adopting good joint programs.
- Preparing and implementing workshops for the proposed new programs in the department.

- Supervision of the department library.
- Follow-up and work to provide educational resources to meet all the needs of the program and its courses.
- Ensure that learning resources are easily accessible when students need them.
- Collecting the needs of faculty members from learning resources before using them in sufficient time and working to provide them.
- Follow up on updating academic references for courses.
- Activating and integrating work with electronic courses and digital content at all levels of study in the department.
- Commitment to the Blackboard system to be a tool in.

8- Study Schedules and Registration Committee (SSRC)

SSRC members:

Mohammed S. Al-Salman	Coordinator	Dr. Nawal A. Al-Brahim	member
Hanan R. bin Mahfouz	member	Mohammed A. Al-Qasir	member
Hana A. Al-Mughamis	member		

SSRC tasks:

- Preparing study schedules, distributing the teaching load, and following it up in coordination with the department head.
- Distributing the department's courses to the faculty members according to the exact specialization and research and scientific interests.
- Follow-up the distribution of program courses to the halls allocated to the department.
- Checking the proportionality of the number of students in the division with the capacity of the hall registered for the course.
- Coordination with the administration of the college and the university to solve the problems of the study schedule and classrooms.
- Coordinating with the graduate studies course regarding postgraduate program schedules.
- Preparing the teaching load schedule for the department members for each semester.
- Preparing extra hours' schedules and cooperation hours for the department.

9- Student Affairs and Academic Advising Committee (SAAC)

SAAC members

Dr. Nafisa A. Al Yami	Coordinator	Dr.Mohamed Abdel Moneim Youssef	member
Dr. Muhammad Ahmad Hanafi	member	Saleh M. Al-Tasan	member
Mohammed S. Al-Salman	member	Ziyad A. Al-Habjar	member
Manal O. Al-Ajroush	member	Maha I. Al-Harbi	member

SAAC tasks:

- Preparing a plan for the student counseling program and updating it annually.
- Raising awareness of the importance of academic, vocational, psychological and social counseling.
- Educating the student about the supportive services and activities provided by the college and the university.
- Receiving and responding to student suggestions or complaints and working to overcome them.
- Preparing programs to deal with stuttering among some students.
- Academic support (studying the situation of students who are struggling or with low averages) and preparing programs to help them.
- any other related tasks referred to it by the department council and the department head.

10- Examinations Committee

Committee members:

Ahmed Youssef Abdel Rahman	Coordinator	Dr. Muhammad Ahmad Hanafi	member
Dr.Mohamed Abdel Moneim Youssef	member	Aws I. Al-Muslim	member
Sadeem F. Al-Fawzan	member	Riyadh Ali Alzahrani	member
Ruba A. Abu Nayan	member		

Committee tasks:

- Reviewing the exam schedule for the bachelor's program with the college committee and coordinating for the student's interest.
- Developing the schedule of observations in coordination with the head of the department and supervising its implementation.
- Supervision of department tests.
- Coordinating with the decision of the Postgraduate Studies Committee regarding exam dates for postgraduate courses.

- Preparing a report on the progress of the department's exams, including delays and absences.

11- Public Relations and Community Partnership Committee (PRPC)

PRPC members:

Dr. Azzam A. Al-Suhaibani	Coordinator	Dr. Faisal S. AL-Salhi	member
Dr. Layla M.AL-Kahtany	member	Kian M. Al-Balawi	member
Abdulaziz Q. Al-Otaibi	member	Abdullah F. Al-Farawi	member
Iman A. Al-Aqeel	member	Hana A. Al Maghames	member
Riyadh Ali Alzahrani	member		

PRPC tasks:

- Develop an action plan for practical programs aimed at strengthening the partnership between the department, the community, government agencies and other key players in the market, and follow up on their implementation.
- Encouraging and developing the spirit of initiative among the employees of the department and students to participate in community service, as well as external community parties to train students in the workplace.
- Follow-up files of correspondence with internal and external bodies and inform the head of the department about the progress and results to take the appropriate decisions.
- Monitoring and tabulating scientific research projects implemented by the department and its members, which contribute to community service and development plans.
- Monitoring and tabulating training programs, scientific consultations, and cultural and awareness activities implemented by the department and its members, which contribute to community service and community partnership.
- Preparing documented periodic reports on the department's activities aimed at serving the community.
- Contribute to providing the college magazine and the university magazine with the activities and events of the department.