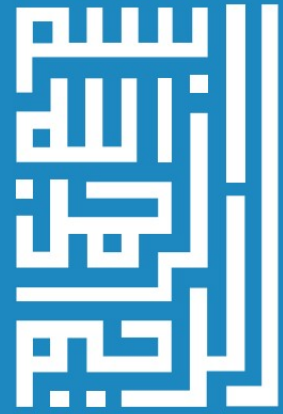




Rules of student conduct and discipline, King Saud University

First edition 2022



Contents

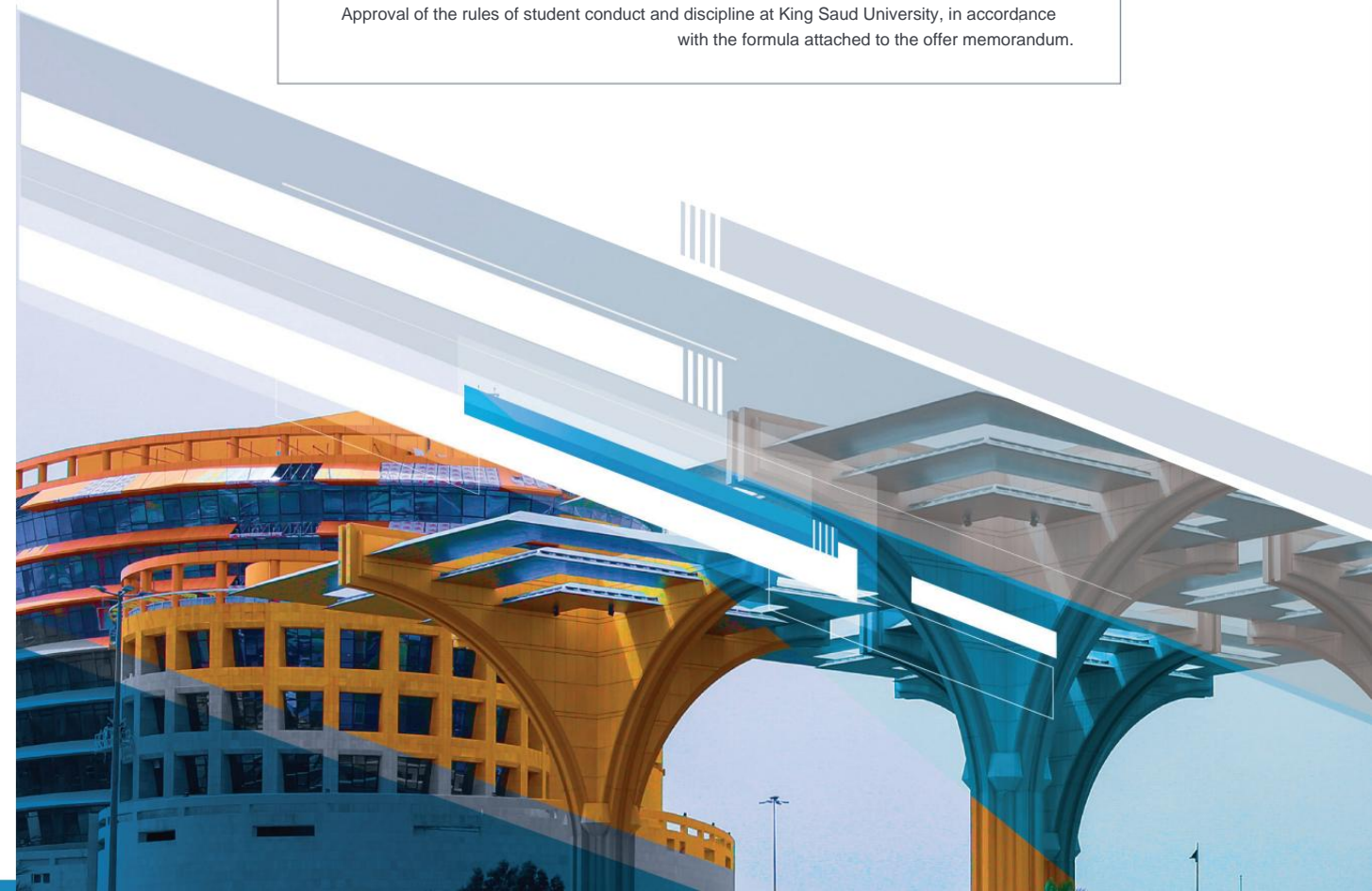
6	Definitions
8	Violations
10	Penalties
12	Formation of
13	committees, control
15	procedures, procedures before
17	committees, grievances
18	against decisions, general provisions

Decision of the King Saud University Council By agreeing to the Student Code of Conduct and Discipline

In its first session of the academic year 1444 AH, held on 2/3/1444 AH, the King Saud University Council discussed the memorandum on the rules of student conduct and discipline at King Saud University.

King Saud University Council **Resolution No. 44/1/21**

Approval of the rules of student conduct and discipline at King Saud University, in accordance with the formula attached to the offer memorandum.



second subject:

For the list Visitors according Every student enrolled to study at the university and students admitted to the university as students are subject to the provisions of these rules. Study and examinations for the university level.

Article Three:

These rules aim to:

. Ensuring the quality of the educational process and its supporting activities at the university.

. Controlling student behavior to be effective members.

Correcting the behavior of violating students by imposing punishments commensurate with the seriousness of their violations and achieving the goal of addressing

*And academically their behaviors educationally.

Article Four:

The student is not excused by ignorance or lack of knowledge of the university's systems, regulations, effective decisions, and instructions it issues in order not to inflict the punishments stipulated in these rules. The university must publish these rules and announce them to the students adequately. The means of advertising applicable and recognized at the university.

Chapter One

Article One:

Definitions

the definition	term
King Saud University	the university
Everyone affiliated with the university, including students, faculty members, the like, and employees.	University employees
His educational level was all Every male or female student enrolled at the university to study academic degrees.	requester
It has systems, regulations and instructions Anything a student commits in violation of his words or actions The university and everything that violates public order and morals.	Violation
Every penalty is stipulated in these rules.	The punishment
According to the provisions specified by the study and examination regulations Each semester or final exam is in accordance For the university level.	Testing
The permanent committee formed by a decision of the university president to discipline male and female students.	Standing Disciplinary Committee
The committee formed by decision of the Dean of the College.	Disciplinary Subcommittee

On the confidential information of the university or any of its employees, or publishing it, or instructing others without the right to obtain it.	8
Holding or participating in any activities or events within the university, or issuing publications, flyers, or posters, or participating in their distribution, or collecting funds, donations, or signatures, without the approval of the relevant authorities.	9
word Violating the Islamic and social principles and foundations of the state, or insulting national unity in or deed, or calling for joining anti-national organizations, or political or regional ideas that contradict the state system, or promoting them within the mosque.	10
Forging documents, certificates, or official documents, or using them after they have been forged, whether issued by the university or outside it, as long as they are related to the student's relationship with the university or its study procedures, or destroying all or some of them, or following a Illegal slavery to obtain its contents intentionally	11
Any intentional or attempted misuse, damage, or sabotage of the University's facilities or property, or any modification or transfer thereof without the approval of the competent authorities, and any behavior that affects the cleanliness of the University and its facilities.	12
Or white weapons, or keeping flammable or explosive materials, or introducing Carrying a firearm , even if it is licensed Materials that can be used for an illegal purpose within the university and its facilities, or the threat of using any of that. any	13
Using modern technologies with the aim of harming the university or one of its employees	14
Possession of devices, films, pictures, tapes, newspapers, or magazines containing anything contrary to morals and ethics within the university and its facilities.	15
Failure to adhere to public taste in dress, clothing, or appearance in a way that is not compatible with Islamic values, traditions and customs of Saudi society, and the instructions issued by the university in this regard.	16
Refrain from submitting identification documents to the competent authorities if they request them.	17
When the student is being investigated, he violates the system or deviates from the bounds of due morals and ethics in his actions or in his address to members of the discipline committees.	18
It constitutes a violation of the regulations, instructions, and decisions it issues, and there is no text regarding it. Every other violation that the university deems appropriate In these rules.	19

Chapter Two

Violations

Article Five: ◀

Any violation by a student of the applicable public morals, public order, rules, regulations, or instructions, the perpetrator of which will be subject to the penalties set forth in these rules, including violations, will be considered a violation of the law.

The following:

Disrupting studies or inciting to disrupt them, or inciting to refrain from attending lectures or other university work that the regulations require attendance at.

Violating the order, discipline, and proper conduct of studies at the university and all its facilities, or violating the rules followed during lectures, tests, seminars, or activities that are held inside the university, or those that are held outside it and in which the university participates. As well as creating chaos in university housing units, university transportation, or Any other university facility.

Any cheating in a test by any means, or initiating or participating in it, or assisting in it, or illegally obtaining test questions before it is held, or cheating in reports, research, practical and field training, graduation projects, or dissertations. Master's and PhD.

Entering the student as a substitute for him in the semester or final exams, or entering him as a substitute for someone else.

In any matters related to the university and its affairs, giving university documents or identities, **illegally impersonating someone else**, or speaking on behalf of the university without an official capacity to others with the intention of using it in any way

All of what the student is publishing from saying or doing touches the doctorate, honor, or the dignity of the others, or the good of the biography and behavior, or contradict the strong creation that the student must have, or what it is the abuse of the university's hearing

Assault, in word or deed, against a university employee or workers of companies operating at the university. And its employees.

Not granting graduation documents, academic certificates, or non-academic documents that were obtained through forgery, fraud, or fraud. 11

Final semester from university 12

Article Seven: ◀

It is not permissible to impose any of the penalties mentioned in Article (Six) of these rules for violations that were committed more than two years ago without taking any measures to investigate them. In the event that the student apologizes or postpones For the semester before the punishment is imposed. The committee has the right to apply the punishment in the subsequent semester. .

Article Eight: ◀

The effects of imposing the penalties mentioned in Article (Six) shall be taken into account. The competent committee must decide

Article Nine: ◀

The student who is proven to have committed the violation stipulated in Clause (12) of Article (Five) shall bear the value of what he destroyed, in addition to Including the cost of repair or installation and the resulting consequences; This is in contrast to the penalties imposed on him by the Permanent Discipline Committee stipulated in these rules.

Chapter Three

Penalties

Article Six: ◀

One or two maximum penalties of the following are applied for a single violation that a student is accused of committing, depending on the degree of the violation and the circumstances and circumstances related to its perpetrator

Alert. 1

A warning with a written pledge from the violating student. 2

Assigning the student to perform some service or social work or to attend training courses within the university or .One Outside of it for no more than a month 3

Temporary deprivation for a period (one or two semesters) from practicing one or more of the student activities during which the student committed the violation. 4

Deprivation from enjoying some university benefits. 5

Modifying a student's grade in one or more courses. 6

The student is considered to have failed one or more courses. 7

The student's exam in all courses for that semester will be canceled and his result will be considered a failure 8

Cancel the student's registration in one or more courses. 9

Temporarily suspending the student from studying at the university for a period not exceeding two semesters. The subjects he studies at any other university during this period will not be counted for the student. 10

Chapter Five

Control procedures

Article Twelve: ◀

The facts and circumstances of its commission, and in the event of one of the violations occurring, a report shall be drawn up by the person investigating the incident. In detail
It contains the documentary documents and witness statements, if any, and the report and documents are submitted to the university vice dean for educational and academic affairs.

Article Thirteen

Cheating during the test or disrupting the calm and order that must be maintained in the test hall if the student is caught red-handed. For the procedures, the proctor must remove the violating student from the test hall, and write a detailed report on the incident according to stipulated in Article (Twelve) of these rules, and the dean of the college to which the student belongs - or from the provisions of these rules - authorizes him to refer the violating student to the Discipline Subcommittee to exercise its jurisdiction in accordance with

Article Fourteen

In the event that a student commits an act of cheating in reports, research, practical and field exercises, assignments, According to the procedures stipulated in the article in reality or graduation projects, the course teacher must write a report. (twelve) of these rules, and the dean of the college to which the student belongs - or his authorized representative - must refer the violating student to the Discipline Subcommittee to exercise its jurisdiction in accordance with The provisions of these rules.

Article fifteen: ◀

In the event that the incidents of fraud stipulated in Clause (3) of Article (Five) are proven against a student who had received his graduation document, the university may cancel the granting of the document or certificate, and it may also refer everything related to In violation of To look into it. Documents and investigations to the legally competent state authorities

Chapter Four

Formation of committees

Article 10: ◀

. A permanent committee for student discipline shall be formed by decision of the President of the University for a period of two academic years, consisting of a dean to the president or his designee, a dean of graduate studies or his deputy, and a dean of admission and registration affairs as his deputy Student Affairs, Chairman His representative, two university faculty members, the dean or dean of the college to which the violating student belongs, a legal advisor, and a secretary. If more than one student - from more than one college - participates in one incident, the The presence of the dean or deputy of the college to which he belongs may be sufficient. Someone.

. By decision of the University President, a permanent disciplinary committee for female students will be formed for a period of two academic years, consisting of the Vice-President, the Vice-President for Admission and Registration Affairs, as Vice-President, and the Deanship of Graduate Studies, Dean of Student Affairs, as Chairman. Two female faculty members at the university, the representative of the college to which the violating student belongs, or her representative, a legal advisor, and a secretary. If more than one student - from more than one college - participates in one incident, they may It is sufficient to attend and attend the college to which one of them belongs.

. By decision of the Dean of the College, a discipline subcommittee for male students and a discipline subcommittee for female students shall be formed within the college for a period of two academic years and consisting of some faculty members chosen by the Dean of the College. It shall be responsible for looking into cheating violations. And other violations committed by the student.

Article Eleven: ◀

In the event that a member - or more - of the members of the competent discipline committee participated in or was involved in controlling the violation under investigation, he must be excluded when this violation is examined, and any member of the discipline committee may request With a party Exempting him from reviewing one of the violations if he has a moral impediment that prevents him from participating in it. In both cases, the person with authority can - if necessary - include the appropriate alternative to the membership of the Disciplinary Committee during the review of this matter. Violation.

Chapter Six

Procedures before committees

Article Nineteen: ◀

The sessions of the Permanent Discipline Committee shall be held when necessary at the invitation of its Chairman. The meeting shall only be held in the presence of the majority of the members, including the Chairman or the Dean of Admission and Registration Affairs - or their representative. Decisions are issued by a majority of the votes of those present. Yen, and in case of equality, the side in which the president is on prevails.

Article Twenty: ◀

The Permanent Disciplinary Committee must look into violations within a period not exceeding thirty working days starting from the date the violation is referred to it by the University Vice President for Educational and Academic Affairs.

Article Twenty-one: ◀

If he is insulted and this is proven in a report, the punishment shall not be imposed except after summoning the student to investigate him and hear his statements regarding He was accused of violations during the session, and the student has the right to defend himself and present evidence that would refute what he said. Including requesting to hear witnesses.

Article Twenty-Two: ◀

The student's right to give his statements is forfeited if he is summoned three times to hear his statements and does not bring what he does not have, and the student must be informed of the committee's decision. An excuse accepted by the Disciplinary Committee, and his violation will be considered in absentia.

Article Twenty-Three: ◀

The competent committee has the right to summon those it deems necessary to hear their testimonies, and the president undertakes to invite them officially. Listening to their testimonies with the knowledge of the members of this committee present, and the content of these testimonies is recorded in, unless necessary. The report of the investigation. Each witness signs his testimony, and each witness must be heard individually. when it deems that there is. Confront witnesses with each other, and the competent committee may suffice with presenting the witness's testimony in writing. It is necessary for that.

Article sixteen: ◀

The Permanent Disciplinary Committee is responsible for the regulatory procedures for informing the competent authorities in the state of violations that are proven to have been committed or participated in by any person outside the university after they were referred to it by the university's vice president for educational and academic affairs. He believes that there is a need for this procedure, and the committee may inform his authority of the content of these violations.

Article Seventeen: ◀

In detail If the student commits the violation stipulated in Clause (3) of Article (Five), the observer will write a report. He shall submit it along with the documentary documents within five working days from the date of the violation to the Dean of the college to which the student belongs, who has the right to refer the violation to the Discipline Subcommittee, which may recommend the imposition of a penalty. It is now stipulated in Clause (8-7-6) of Article Six This depends on the extent of the violation he committed and the extent of its frequency. The Dean of the College may approve the committee's recommendation or take what he deems appropriate.

Article Eighteen: ◀

The Dean of the College shall refer the violations to which the penalties stipulated in Clause (3-2-1) of Article (Six) to the Discipline Sub-Committee shall be referred to the Discipline Sub-Committee, and the Dean of the College shall recommend the appropriate punishment and the Dean of the College may adopt the Committee's recommendation or take action. What he deems appropriate

Chapter Seven

Appealing against decisions

Article Twenty-Six: ◀

The student has the right to file a grievance against the penalty decision issued against him. The student submits his grievance to the University Vice President for Educational and Academic Affairs within one month from the date he was informed of the decision. The University Vice President for Educational and Academic Affairs may take one of the measures Where are the following:

If the grievance is against the decision of the Dean of the College, the grievance shall be presented to the Permanent Disciplinary Committee to decide on it as soon as possible. .
*A session and its decision is considered final

. If the grievance is against the decision of the Standing Committee for Discipline, a special committee shall be formed to study the grievance in preparation for presenting it to the University Council to decide on it at the nearest session if it violates the decision of the Standing Committee for Discipline.

Article Twenty-Four: ◀

In the cases stipulated in these rules, the violating student will be summoned and informed by a message to his e-mail or mobile phone registered in his name with the university. The student will be responsible for changing or amending this data registered on the university's website. On his electronic page in the academic system.

Article Twenty-Five: ◀

The University President may assume all the powers of the specialized committees stipulated in these rules and impose any of the penalties stipulated in Article (Six) in the event of a disturbance or serious disruption of order at the university, or In a threatening situation that calls for a quick decision, the same applies in the case of a student committing Violations that require private and confidential treatment.

Article Thirty-Two: ◀

When the penalty of suspension from studying at the university is imposed, the student is prevented from benefiting from the services and activities provided by the university during the penalty period.

Article Thirty-Three:◀

The student may submit a request to the university president to reconsider the decision issued against him by imposing the penalty of final dismissal. From the university after at least two years have passed from the date of its issuance, and the university president may take what he deems appropriate.

Article Thirty-Four: ◀

Deans, department heads, faculty members, and university department directors are responsible for student discipline in accordance with the university's rules and regulations, and when a violation occurs by a student within the university and its facilities, they are responsible for the procedures stipulated in These rules. - Each within the scope of his competence - to regulate it accordingly

Article Thirty-Five: ◀

University security and safety employees are responsible for maintaining security and order on campus, and the notifications and reports they submit have authority against the male or female student unless proven otherwise.

Article Thirty-Six: ◀

The University Council has the right to add, amend or cancel any articles contained in these rules and has the right to interpret them.

Article Thirty-Seven: ◀

From the date of its approval by the University Council, all regulations or regulations that conflict with it are repealed. These rules shall be effective Previous decisions or instructions regarding the adoption of these rules.

Chapter Eight

General Provisions

Article Twenty-Seven: ◀

If it is proven that the violation attributed to the student involves a criminal offense, the Permanent Discipline Committee may submit to the University President its recommendations to refer all documents and investigations related to the violation to the legally competent Suspension of its procedures until a final ruling is issued against him!n view of this crime, the Permanent Discipline Committee may authorities.

Article Twenty-Eight: A student referred ◀

for investigation in accordance with these rules may not withdraw from the university or leave it before the end of the investigation with him. The Standing Discipline Committee must also notify the University when referring any student for investigation. Admission and Registration Affairs Department to stop graduation procedures or withdraw from the university. Until the final decision is made on the matter of the violation attributed to him.

Article Twenty-Nine: ◀

If one of the incidents of fraud stipulated in Clause (3) of Article (Five) is discovered after the adoption of the final result of the decision, the perpetrator shall be exempted from responsibility and the appropriate penalties shall be imposed against him.

Article Thirty:◀

The committee sessions are held in complete confidentiality, and the decisions issued by them, along with the documents related to each violation, are kept in confidential files for each committee. The concerned dean may announce the decision on the college bulletin board with the student's initials.

Article Thirty-One: ◀

The Deanships of Student Affairs and Admission and Registration Affairs, after being informed of the decision to impose the penalty issued by a committee of established disciplinary powers, have jurisdiction over the violating student. By taking measures to implement them immediately, in accordance with

Including them in university regulations and systems. For each

To communicate with the Standing Disciplinary Committee



sa.edu.ksu@disciplinary



4674702



sa.edu.ksu@discom



8055408



sa.edu.ksu.Sa



4677711



University main lobby



✉ sa.edu.ksu@fdsa.Media

🐦 [Ksu_Fdsa](#)

🌐 [ar/sa.edu.ksu.sa://https](https://ar/sa.edu.ksu.sa/)

✉ sa.edu.ksu@Stmedia

🐦 [1Ksuds](#)