

management club second semester report 2018-2017

نادي الإدارة
Management Club
management for all

Activities of the second semester:

- activity finding you
- time management course
- green management activity

Activity name: green management
Business Administrative :Business Club College :Club name
Detailed report of rajab month for year 1439

Type of activity	activity	Date	2,3 april
Place	the lobby of Business Administration	Time	1-9
Number of beneficiaries	unlimited	Number of accomplishe rs	10

Activity Objectives:

1	knowing what is green management
2	ways to go green
3	benefits of green management
4	which companies are green
5	the value and need of green management
6	linking the 2030 vision to being green

Report preparation by	منيرة عبيد الرشيد
Supervisor of the activity	هديل الخالدي

Activity reviews and recommendations:

- 1 The subject and content of the activity was interesting because of the newness and creativity of the way it was presented



إدارة الأندية الطلابية

Activity name: Finding you

Club name: Business Club College: Business Administrative

Detailed report of Muharram month for year 1439

Type of activity	activity	Date	20 feb,19 feb
Place	The lobby of the Faculty of Business Administration	Time	9-1
Number of beneficiaries	The number of beneficiaries is not limited	Number of accomplishe rs	5

Activity Objectives:	
1	learn about self evaluation.
2	knowing how to be more efficient by learning self evaluation .
3	provide ways and solutions in an easy and creative way.

Activity Details:	
1	Providing a special corner for the management club in the lobby of the college.
2	provide tips about self management.
3	interaction with students and faculty .
4	Providing hospitality for beneficiaries.

Report preparation by	منيرة عبيد الرشيد
Supervisor of the activity	رغد الشبيب



إدارة الأندية الطلابية

Activity name: time management
Club name: Business Club College: Business Administrative

Detailed report of Jumada II month for year 1439

Type of activity	course	Date	12 March
Place	auditorium of the Faculty of Business Administration	Time	10-1
Number of beneficiaries	30	Number of accomplishe rs	3

Activity Objectives:	
1	Identify the nature and value of time
2	Identify time wasters
3	Time management analysis
4	Practical solutions for time management
5	Keys to success in controlling thieves time

Activity Details:	
1	Understand the value of time and how to invest it
2	Organize time and set priorities
3	Gain effective and efficient time-use skills

Activity reviews and recommendations:	
1	The subject and content of the course was needed by the students because of the difficulty of organizing their personal and academic time.

Report preparation by	وكالة عمادة شؤون الطلاب لشؤون الطالبات منيرة عبيد الرشيد
Supervisor of the activity	دعد الزهراني

Number of beneficiaries	date	place	kind of activity	activity name	club name	ت
unlimited	19-20 feb	the lobby	activity	finding you	management	1
30	march 12	auditorium	course	time management	management	2
unlimited	2-3 april	the lobby	activity	green management	management	3

statistics of the management club second semester 2017-2018